

How to view your COVID-19 Vaccination Record

YOU HAVE A **SPOT.** | TAKE YOUR **SHOT.**

Many North Carolinians can access their vaccine record in the North Carolina COVID-19 Vaccine Portal, including anyone who:

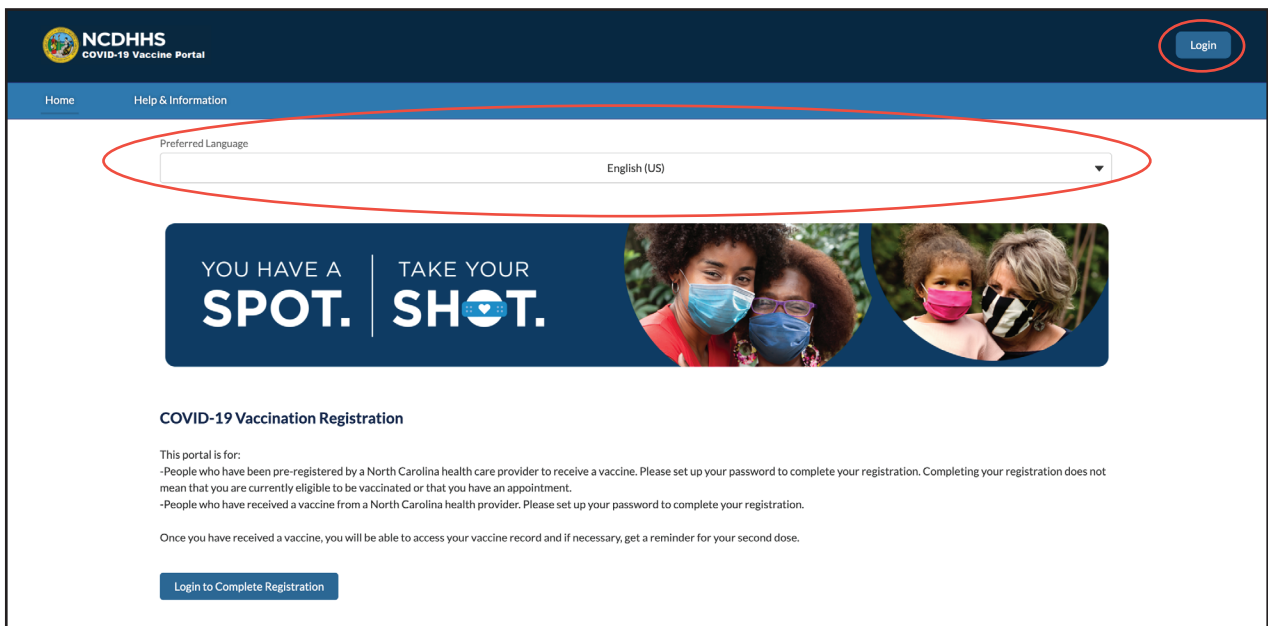
- Received their COVID-19 vaccine from a North Carolina provider, AND
- Provided an email address to a North Carolina vaccine provider

If you received your vaccine from a pharmacy participating in the Federal Retail Pharmacy Program or from another federal vaccine provider such as the Department of Defense, you will need to get your vaccine record directly from that provider. It is not available in the North Carolina COVID-19 Vaccine Portal. A list of Federal Retail Pharmacy Program partners is online at www.cdc.gov/vaccines/covid-19/retail-pharmacy-program/participating-pharmacies.html.

1 Go to <https://covid-vaccine-portal.ncdhhs.gov> and click “Login” in the top right corner.

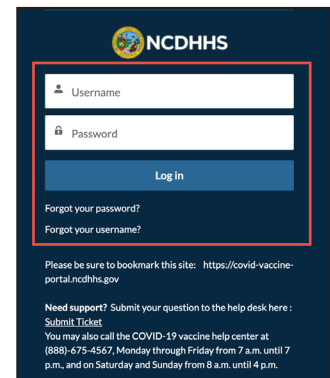
Be sure you are using the latest version of your web browser. The North Carolina COVID-19 Vaccine Portal does not work on Internet Explorer or Edge.

To change the language to Spanish, click the “Preferred Language” bar.



2 Login to the COVID-19 Vaccine Portal

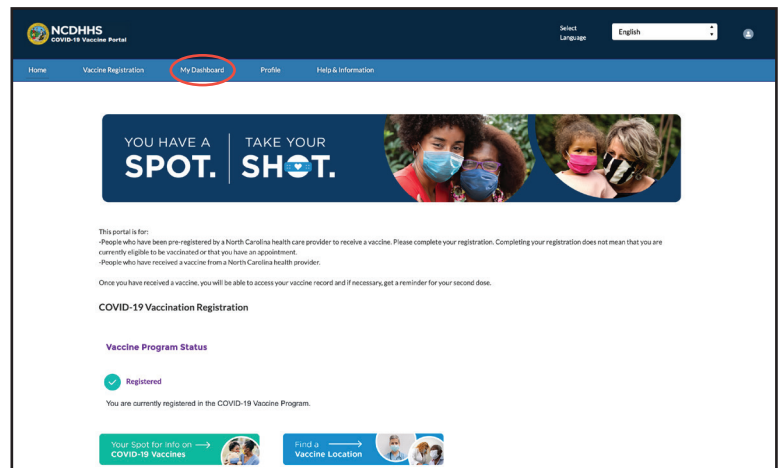
- Enter your username and password.
 - If you forgot your username and/or password, click the “Forgot your password?” and/or “Forgot your username?” links on the login page. Follow the prompts.
- After logging in, the COVID-19 Vaccine Portal page appears.



3 Go to My Dashboard

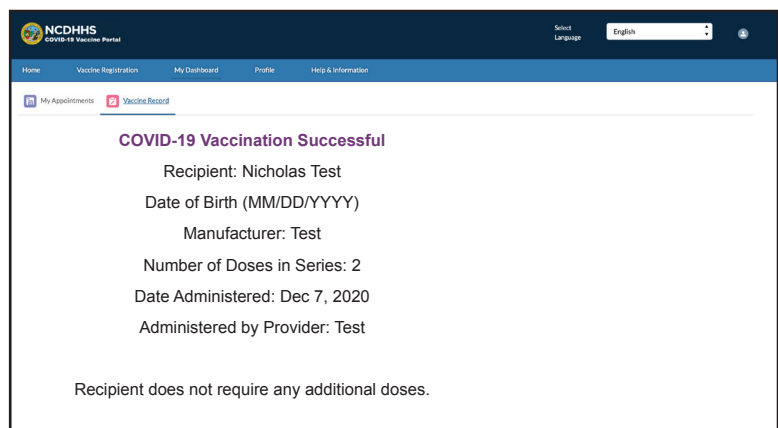
On the COVID-19 Vaccine Portal page, click 'My Dashboard' at the top of the screen.

If you have not yet received your first COVID-19 vaccine dose, there will not be any information displayed. Please note that it may take a few days after you receive your first dose for the information to appear in the system.



4 Go to Your Vaccine Record

On the 'My Dashboard' page, click 'Vaccine Record' to go to the Vaccine Record page.



5 Print or Save Your Vaccine Record

Using your mouse, right click directly on the Vaccine Record Page. A pop-up box will appear.

To print: In the pop-up selection bar, select 'Print.'

To save a copy of your vaccine record: Under 'Printer,' select 'Save as PDF.' Type in a file name and click 'Save.'

If you need additional help, contact the COVID-19 Vaccine Help Center at (888) 675-4567 from 7 a.m. to 7 p.m., Monday-Friday, and 8 a.m. to 4 p.m., Saturday-Sunday.

